



Public Affairs Interns – NYC and Albany Non-Paid/Credit

The Offices of the New York State Inspector General (“OIG”) investigates allegations of corruption, fraud, criminal activity, conflicts of interest or abuse in New York State agencies within its jurisdiction. OIG’s Communications and Strategic Initiatives Team advances OIG’s mission through public engagement, media, agency and interagency communications, legislative relations, and all other outreach matters.

The public affairs internship offers college or graduate-level students a substantive communications and public affairs task-based experience aimed to give them a true look into the work of the office. Interns will not only have hands on experiences, but also get the opportunity to demonstrate their writing, analytical and advocacy skills.

Intern responsibilities include conducting research, compiling and analyzing documents, drafting and editing memos, drafting public-facing materials and content (including social media posts), and assisting the Communications and Strategic Initiatives Team with other tasks – including administrative tasks – as needed.

For semester internships, candidates are asked to commit a minimum of 15 hours per week for at least a semester (10-12 weeks) or the minimum stipulated by a school program. The internship is unpaid and students are encouraged to seek academic credit as applicable. Interested students should email their cover letter, resume and writing sample to Internships@IG.NY.gov with “Public Affairs Intern” and desired location, in the subject line.

Candidates from diverse backgrounds are encouraged to apply. OIG is an equal opportunity employer and is committed to workplace diversity.