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Catherine Leahy Scott  
ACTING INSPECTOR GENERAL

April 22, 2013

Courtney Burke  
Commissioner  
New York State Office for People With Developmental Disabilities  
44 Holland Avenue  
Albany, New York 12229

Dear Commissioner Burke:

On April 22, 2011, the New York State Inspector General received information from the Office of People with Developmental Disabilities (OPWDD) regarding possible misuse of a state-issued procurement card by [REDACTED] an OPWDD Developmental Aide assigned to the Clifton Park Twilight House, a residential facility. I am writing to advise you of the results of our investigation of this matter.

As a Developmental Aide, [REDACTED] was issued a state procurement card to purchase household supplies for the Clifton Park Twilight House. [REDACTED] was [REDACTED] for extended periods in 2011, including from February 16 to April 4, 2011, and from April 15 to October 25, 2011, when she resigned from OPWDD. During both extended leaves, [REDACTED] retained her procurement card.

Our investigation found that that during [REDACTED] first period of leave, specifically between March 5 and March 10, 2011, unauthorized purchases totaling \$131.20 were charged to her procurement card. On March 14, 2011, [REDACTED] reported the procurement card stolen, and when she returned to work on April 5, 2011, she was issued a new card. At the time it issued the new card, OPWDD had not yet received the billing statement that included the unauthorized purchases in March. Between April 14 and 18, 2011, during her second extended leave, [REDACTED] used the procurement card to make unauthorized purchases on two occasions, totaling \$142. [REDACTED] attempted to use the card a third time, but the charge was declined.

