



**State of New York
Offices of the Inspector General**

Chief Counsel (Albany)

The Office of the New York State Inspector General [“NYSIG”], as established by Executive Law Article 4-A, is entrusted with the responsibility of ensuring that New York State government, its employees, and those who work with the State meet the highest standards of honesty, accountability, and efficiency. The Office of the New York State Welfare Inspector General [“OWIG”], as established by section 74 of the Executive Law, is responsible for maintaining the integrity of New York State’s public assistance programs. The Office of the New York State Workers’ Compensation Fraud Inspector General [“WCFIG”], as established by section 136 of the Workers’ Compensation Law, is responsible for investigating violations of the laws and regulations pertaining to the operation of the workers’ compensation system. The Office of the Gaming Inspector General [“GIG”], as established by the Upstate New York Gaming and Economic Development Act, has the duty to receive and investigate complaints from any source concerning allegations of corruption, fraud, criminal activity, conflicts of interest or abuse in the Gaming Commission.

Collectively, the four offices are known as the Offices of the Inspector General [“OIG”].

Job Description

OIG conducts in-depth investigations and analysis of alleged criminal wrongdoing, corruption, conflicts of interest, fraud and abuse in New York State agencies/entities which fall under the jurisdiction of NYSIG, OWIG, WCFIG and GIG. The Chief Counsel is an executive-level role, serves as legal counsel to the Inspector General, and provides proactive legal counsel to OIG on a wide range of topics. The Chief Counsel drafts, revises, and implements policies to promote consistency with OIG’s mandate and applicable laws. The Chief Counsel applies effective risk management techniques to mitigate potential legal issues for OIG reviews rules, decisions, regulations, and pending legislation for legal implications. The Chief Counsel drafts, negotiates, and finalizes memoranda of understanding and other legal documents and frequently serves as a point of contact with outside parties, including state agencies and authorities. The Chief Counsel is also integral to OIG’s internal and external training efforts by ensuring the accuracy of all materials and overseeing the administration of internal and external programming.

As this is a statewide role frequent travel is required as well as willingness and availability to work unscheduled hours. The Chief Counsel serves at the pleasure of the Inspector General. Strict adherence to confidentiality is required.

Minimum Qualifications

Candidate must have a Juris Doctorate with admission to practice in the State of New York and be in good standing with the bar, with a minimum of 10 years of legal practice, preferably within an investigative context. Prior prosecutorial and/or appellate experience is not required but highly preferred, as is prior supervisory experience. Candidates should have a working familiarity with New York State laws and agencies. Candidates with a background in white collar crime, contracts and procurements, insurance and/or health industry, and other complex frauds are encouraged to apply.

Overall, the ideal candidate possesses solid management and leadership experience, sound judgment, strong oral and written communication skills, is an excellent legal researcher, and has significant interview and/or deposition experience. A demonstrated ability to analyze complex matters and communicate them simply and accurately is critical. The ideal candidate has a collegial attitude, works well independently, and is a highly adept multitasker. Additionally, candidate must be willing and available to work unscheduled hours as necessary.

This is a Management Confidential position that is appointed by the Inspector General. New York State residency is required. **The salary range is \$137,883-\$173,431 (Grade M-6 equivalent).**

To Apply:

Please email resume and cover letter, with the email subject line “Chief Counsel” to:

jobs@IG.NY.gov

<p>The State of New York does not discriminate on the basis of race, color, national origin, sex, age, sexual orientation, religion or disability in the admission to, access to or employment in our programs or activities. Reasonable accommodation will be provided upon request. The State of New York is an Equal Opportunity Employer.</p>
