



STATE OF NEW YORK  
**OFFICE OF THE INSPECTOR GENERAL**  
**OFFICE OF THE WELFARE INSPECTOR GENERAL**  
**OFFICE OF THE WORKERS' COMPENSATION FRAUD INSPECTOR GENERAL**

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## Investigator – Downstate Regional Office

The Office of the New York State Inspector General [“NYSIG”], as established by Executive Law Article 4-A, is entrusted with the responsibility of ensuring that New York State government, its employees, and those who work with the State meet the highest standards of honesty, accountability, and efficiency. The Office of the New York State Welfare Inspector General [“OWIG”], as established by section 74 of the Executive Law, is responsible for maintaining the integrity of New York State’s public assistance programs. The Office of the New York State Workers’ Compensation Fraud Inspector General [“WCFIG”], as established by section 136 of the Workers’ Compensation Law, is responsible for investigating violations of the laws and regulations pertaining to the operation of the workers’ compensation system.

Collectively, the three offices are known as the Offices of the Inspector General [“OIG”].

### **Job Description**

OIG seeks an Investigator for its Downstate Regional Office, based primarily in New York City. The OIG Investigator conducts in-depth investigations and analysis of alleged criminal wrong-doing, corruption, conflicts of interest, fraud and abuse in New York State agencies and entities which fall under the jurisdiction of NYSIG, OWIG and WCFIG. Working collaboratively with OIG attorneys, auditors and other investigators, the OIG Investigator works cases and prepares written reports and audits containing the Inspector General’s findings and recommendations. The OIG Investigator manages investigations using surveillance, witness/target interviews, forensics, liaising with other law enforcement agencies, written reports, etc., to prepare recommendations and reports, and will assist with any further proceedings, including arrest, grand jury, etc. Frequent instate travel is required. This position operates on adherence to strict confidentiality.

### **Minimum Qualifications**

Overall, the ideal candidate possesses sound judgment, strong oral and written communication skills, is an excellent and creative researcher, and has significant

investigatory experience. The ideal candidate has a collegial attitude, is a self-starter, works well both independently and in a team setting, and is a highly adept multitasker. Candidate must also be willing and available to work unscheduled hours when necessary. The ideal candidate is well-versed in technology, has adept computer skills (including word processing and spreadsheet proficiency), and can expertly and creatively explore investigatory research avenues (including the use of social media, law enforcement databases, electronic and video surveillance).

Positions require 5+ years of substantial investigatory experience with a governmental or law enforcement agency, major police department, or related investigative entity. The OIG Investigator will generate a significant number of memorandums and reports; therefore, candidate must have exceptional interviewing, interrogation and writing skills. The OIG Investigator will be expected to conduct large-scale, confidential and sensitive fraud investigations, and thus should have investigative experience in public benefits fraud, contract and white-collar crime, with significant work-related familiarity with New York State and federal laws and agencies.

On technology, candidate must have significant experience in surveillance techniques and the use, installation and maintenance of technical equipment used in law enforcement, for electronic and video surveillance; in particular, the installation, monitoring and removal of covert cameras; GPS live tracking devices; data loggers; and body wires. Candidate's adept computer skills include word processing and spreadsheet proficiency, and in-depth experience with computerized case management systems. Candidate is proficient in preparing intelligence reports, and uses law enforcement databases such as NYSTEP, Compass, EJustice, Accurint, Dun and Bradstreet, and NYSPIN. Candidate is well versed in computer and cell phone forensics.

**New York State Residency is Required.** This is a Management Confidential position that is appointed by the Inspector General. Salary is commensurate with experience. While not required, a bachelor's degree (or better) is highly preferred.

**To Apply:**

**The deadline for applying is September 17<sup>th</sup>, 2019.** Please email resume and cover letter, referencing **Job ID #19-0219** in the subject line, to:

**jobs@IG.NY.gov**

<p>The State of New York does not discriminate on the basis of race, color, national origin, sex, age, sexual orientation, religion or disability in the admission to, access to or employment in our programs or activities. Reasonable accommodation will be provided upon request. The State of New York is an Equal Opportunity Employer.</p>
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