

## State of New York

### Office of the Inspector General

**Title:** Deputy Chief Investigator

**Location:** Investigations Unit: NYC

#### **Job Description:**

The Deputy Chief Investigator is responsible for assisting the Deputy Inspector General of Investigations in supervising and managing the investigative staff in carrying out this Office's mission to uncover waste, fraud and abuse in state government. The responsibilities of the Deputy Chief Investigator include planning, coordinating and monitoring investigations; reviewing and assigning complaints; directing case reviews; managing a caseload; conducting interviews and preparing written reports; and serving as a liaison with other law enforcement agencies.

#### **Minimum Qualifications:**

Position requires 10+ years of investigative experience in a major police department or law enforcement agency, preferably in the area of fraud, including contract and white-collar crime, 3+ years of which included supervisory experience. Excellent interpersonal and writing skills, as well as proficient computer skills and effective interviewing skills are required. High-level experience interacting with other major law enforcement agencies and the ability to oversee multiple and highly sensitive, confidential investigations is necessary. Knowledge of technical equipment used in law enforcement is essential. Must have extensive knowledge in New York State criminal law and procedure. Experience managing and coordinating multi-disciplinary investigative teams as well as conducting internal investigations is necessary. Must be willing to work unscheduled hours and travel when necessary. Bachelor's degree is required. Salary is commensurate with experience.

#### **To Apply:**

Email submissions are preferred (and only one method of applying is necessary). **The deadline for applying is October 24, 2016.** Please submit resume and cover letter, referencing "Deputy Chief Investigator- NYC" in the subject line, to:

jobs@ig.state.ny.us

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